APPENDIX 2.9
LOCAL COLLABORATIVES;
THE BEHAVIORAL HEALTH PLANNING COUNCIL (BHPC)

a. The Statewide Entity (SE) shall comply with the following regarding Local Collaboratives:

1. Provide administrative and logistical support for the development and ongoing maintenance of the Local Collaboratives (as identified by Letters of Interest per the Guidelines for Local Collaboratives), including a minimum annual payment of $3,000 per Local Collaborative by no later than August 1, 2005, or within thirty (30) days of the identification of additional local collaboratives up to a maximum of eighteen (18).

2. In conjunction with the state regional Cross Agency Teams, participate in a needs assessment of the organizational, developmental and programmatic requirements of each of the Local Collaboratives and create an implementation plan to specify the Statewide Entity's participation in meeting these needs.

3. Disseminate data to the Local Collaboratives and utilize data provided by the Local Collaboratives.

4. Provide program evaluation training to Local Collaboratives to assist in the evaluation of data.

5. Structure Statewide Entity committees so that there is optimal Local Collaborative representation on quality improvement and other committees (e.g., advisory council, quality management).

6. Within each Statewide Entity Regional Team, identify a Local Collaborative liaison to fully partner with the state Cross Agency Teams in order to achieve the outcomes identified in the Guidelines for Local Collaboratives.

7. Establish formal communications and share information at the Statewide Entity management level related to the Local Collaboratives.

8. Provide Statewide Entity resources for the development of electronic communication system related to the Local Collaboratives to facilitate communication and information sharing across and within the system.

b. The SE will encourage and utilize information from Local Collaboratives to improve network capacity at local, regional and statewide levels.

c. The SE will provide Local Collaboratives with regular aggregate and trending service utilization information for their geographic area population.
d. The SE will provide Local Collaboratives with regular aggregate and trended service information about customer and family complaints and grievances from that geographic area or for that population, compared to the state as a whole.

e. The SE will provide to, and receive information from, Local Collaboratives, the BHPC and Collaborative members regarding program development and implementation.

f. The SE will interface with the Local Collaboratives to identify service gaps and needs and assure intersystem coordination at the local level; and will utilize the Local Collaboratives in the decision making process.

g. The SE will report to the Collaborative regarding the use of Local Collaboratives where used to shape overall implementation of the contract and the provision of behavioral health services in New Mexico.

h. The SE will utilize Local Collaboratives to develop service area plans for each of the five geographic regions of the state and the sixth Native American region.

i. The SE will work with Local Collaboratives and the Behavioral Health Planning Council to identify and report provider concerns and provider training needs and opportunities.

j. The SE will provide training, technical assistance, capacity building, planning and logistical resources, for Local Collaboratives within designated judicial districts and within Native American tribes and pueblos.

k. Training will be culturally competent and will build capacity by seeking out and accessing the existing knowledge and skills available in the community.

l. The SE will include local, regional and BHPC input in the selection of the SE regional staff.

m. The SE staff in the regional areas shall be knowledgeable of the cultural and linguistic diversity issues within the areas in which they serve.

n. The SE will develop, implement and maintain a cultural competency plan. All providers and SE staff shall be educated, on and required to adhere, to the plan.

o. The SE will have a process for educating members and providers on transition requirements, especially for behavioral health. This process shall be culturally and linguistically appropriate for all providers and behavioral healthcare recipients and their families.

p. The SE will provide educational materials to Local Collaboratives in a culturally competent manner and in languages other than English.

q. The SE will provide regional Care Managers who will work with Local Collaboratives to identify local support groups available and provide information on the community based informal support mechanisms to families.
r. The SE's statewide and national staff shall interact with Local Collaboratives. Interactions will include informing and educating Local Collaboratives regarding relevant aspects of operations affecting local areas.

s. With consideration for geographical distances between the SE headquarters and the regional Local Collaboratives, communications technologies such as video conferencing, teleconferencing, etc., will be employed to facilitate ongoing interactions.

t. The SE will participate in Local Collaborative meetings.

u. The SE will offer assistance and information to Local Collaboratives about the types of system interfaces that work in their communities regarding referrals to and from and collaboration among behavioral health providers, adult corrections, juvenile justice, protective services, schools, regarding individual education plans, child welfare, agencies, primary care physicians, etc.

v. The SE will utilize the BHPC for advice and input during the planning, implementation and evaluation of services under the contract.

w. The SE will make available to the BHPC information, training, technical assistance and data about Statewide Entity operations or proposed operations.

x. The SE will utilize data and information from the BHPC in its operations under the contract, including making available sufficient public opportunity for input before operations commence or change at the beginning and throughout the contract.

y. The SE will utilize the BHPC and its members throughout the transition period before the contract begins to prepare for and establish a smooth transition process for providers and customers and their families.

z. The SE will provide a minimum annual payment of $5,000 to support the BHPC by no later than August 1, 2005.

aa. The Contractor shall provide $120,000 for the evaluation of the behavioral health system with input and approval from the Collaborative.