# Meeting Minutes  
**New Mexico Behavioral Health Collaborative**  
**Meeting – November 20, 2008**

1:00 p.m. – 5:00 p.m.  🏢 Harold Runnels Auditorium, 1st Floor – 1190 St. Francis Dr. – Santa Fe, New Mexico  

**Handouts:** Copies of the NM Behavioral Health Purchasing Collaborative Meeting public hand-outs may be obtained from the website [www.bhc.state.nm.us](http://www.bhc.state.nm.us)

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<td><strong>Present were:</strong></td>
<td>Pam Hyde/HSD, Dr. Alfredo Vigil/DOH, Dorian Dodson/CYFD, Linda Roebuck/BHC CEO, Frank Fajardo/DDPC, Alvin Warren/IAD, Kristine Jacobus/HPC, Ralph Vigil/DVR, Ricardo Campos/DOT, Cindy Padilla/ALTSD, John Block III/GCD, Richard Chavez/MFA, Peter Bochert/AOC, Rick Martinez/DFA, Betty Sparrow Doris/DWS, Bruce Perlman/GHPC, Gail Oliver/NMCD, Kristine Meurer/PED, Angel Roybal/BHC</td>
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<td><strong>Call to Order</strong></td>
<td>Dr. Alfredo Vigil, Chair called the meeting to order at 1:25 pm, with a quorum present.</td>
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<td><strong>Approval of the NM Behavioral health Collaborative Meeting Minutes from October 23, 2008</strong></td>
<td>A MOTION was made by Richard Campos to approve the minutes from the October 23, 2008 Behavioral Health Collaborative Meeting. The Motion was SECONDED by Pam Hyde and was PASSED unanimously.</td>
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<td><strong>Directors Reports</strong></td>
<td>Refer to Handouts-</td>
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| **Native American Expansion Presentations (Rain Cloud Off Reservation and Mescalero Apache)** | Mr. Belzner reported on:  
  - Consumers Served and Expenditures by Service from 07/01/07 to 06/30/08. The report summarized paid claims/encounters by service categories  
  - Consumers Serviced and Expenditures Report by Funding Source-4th Quarter FY08  
  - Consumers Served by ethnicity from 07/01/07 to 06/30/08  
  
A continuation of the Native American Expansion requests was presented. A total of five (5) applications for the Native American Expansions were received: Sandoval County Tribal Consortium, Northern Pueblos, Jicarilla Apache Nation, Rain Cloud Off Reservation, and Mescalero Apache. The remaining two (2) were present to discuss their Letter of Readiness.  
**Rain Cloud Off Reservation** presented their Letter of Readiness Worksheet to the Collaborative. A detailed discussion took place regarding the following:  
  1. Local Collaborative Membership Information  
  2. Inclusiveness and Diversity of Representation  
  3. The Group’s Core Values  
  4. Functions of the Local Collaborative  
  5. Providing Input for Funding  
  6. Managing Meetings  
  7. Qualifications to Serve as a Local Collaborative  
  8. Technical Assistance Needed  
  
**Mescalero Apache** presented their Letter of Readiness Worksheet to the Collaborative. A detailed discussion took place regarding the following:  
  1. Local Collaborative Membership Information  
  2. Inclusiveness and Diversity of Representation |
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<td>Cultural Competency Report</td>
<td>3. The Group’s Core Values</td>
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<td>4. Functions of the Local Collaborative</td>
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<td>5. Providing Input for Funding</td>
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<td>8. Technical Assistance Needed</td>
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Refer to Handout-
A power point presentation was reported to Collaborative which outlined the NM Behavioral Health Purchasing Collaborative Cultural Competency Strategic Plan. The topics were:
- Cultural Competency Plan Development
- Cultural Competency Workgroup Members
- Office of Cultural Competency
- Cultural competency Assessment
- Workforce Development
- Recruitment/Retention
- Cultural competency Outreach
- Licensing Boards of NM
- Next Steps
- Moving Forward

Refer to Handout-
A draft of the NM Behavioral Health Purchasing Collaborative Cultural Competency Strategic Plan was approved by the Collaborative to submit as part of the legislative report. Collaborative members can provide feedback regarding the plan to Deborah Altschul at daltschul@salud.unm.edu.

Refer to Handout-
Chris Wendel, Chair reported the following items to the Collaborative:

**UPDATES:**
**SUBCOMMITTEE REPORTS:**
Four statutory subcommittees, Medicaid, Adult, Substance Abuse and Children met consecutively on Tuesday, November 18, 2008.
To reiterate from last month’s presentation:
- All the meetings had video and teleconferencing capacity.
- The transition from one meeting to the next went more smoothly.
- The host site was in Santa Fe with satellite sites in Farmington, Roswell and Las Cruces.
- The host site in the future will be in the new HSD building in Santa Fe.
- Participants at all the sites represented numerous local collaboratives with council as well as non-BHPC members.
- The new chair of the Medicaid subcommittee is Kim Carter and the new co-chair is Kathleen Hunt.
### Quality Service Improvement: Examining Psychotropic Medications for Children

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<td>BEHAVIORAL HEALTH DAY:</td>
<td>The BHPC is hosting Behavioral Health Day at the Legislature on Thursday, 26 February 2009; the subcommittee is continuing to meet to plan this fabulous event.</td>
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<td>BY-LAWS:</td>
<td>The committee continues to work on the policies and procedures manual; we are having a 4 hour conference call on Tuesday, the 9th to finish the policies and procedures part. We anticipate a vote on all the documents at our February 2009 BHPC meeting.</td>
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<td>STRATEGIC PRIORITIES:</td>
<td>Michael Coop facilitated discussions relative to strategic priorities to each of the statutory subcommittees on Tuesday and will present to the Native American subcommittee on tomorrow. He also facilitated a 5 hour retreat yesterday, Wednesday the 19th not only for BHPC members but also for LC members. Michael will then summarize that input and present it to the Executive Committee of the BHPC on December 10th and then to the full BHPC on the 17th for our approval. We will subsequently present those recommendations to Linda Roebuck prior to the Purchasing Collaborative meeting on Thursday, December 18th.</td>
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<td>AWARDS OF EXCELLENCE:</td>
<td>Members of the BHPC Executive Committee reviewed the applications and made recommendations for the Purchasing Collaborative Conference next month for the awards for Volunteer Advocate, Collaborative Project, Media activity, Legislation and sponsoring Legislator and Pioneer Provider.</td>
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<td>LEGISLATIVE ADVOCACY TRAINING:</td>
<td>Steven Randazzo, Legislative Liaison for the Human Service Department, provided training to local collaboratives and BHPC members on October 29th. Another training will be offered in December 15th. Training will take place at the new HSD office in Santa Fe and will be video-conferenced. Suzanne Pearlman has also developed a DVD for training.</td>
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<td>LOCAL COLLABORATIVE 4 REPORT:</td>
<td>During the month of November, the MSG Family Member Group hosted training on November 6, 2008. The training was Developing a Recovery Plan and was attended with great success. On November 14, 2008, the Family Member Group met for our regular monthly meeting. During this meeting, they discussed scheduling another training in December; Barbara will contact ValueOptions to confirm a date and time. Another item reviewed and discussed was the strategic plan. They welcomed JoAnn Gallegos, a new family member form Santa Rosa. The MSG Family Member nominated Lydia Hernandez for a 2008 Systems of Care Award for Excellence for the Behavioral Health Collaborative Conference. The next meeting has been scheduled for December 12, 2008 immediately following the MSG meeting.</td>
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Refer to Handout:

Betty Downes and Liz LaCouture reported on the Quality Improvement Process- A Look at Psychotropic Medications In Children. The report consisted of the following components:
1. Introduction
   - Purpose
2. Overview: QI Process
3. Plan
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| BHSD Medication Fund Update | • Identify area of concern  
• Identify possible outcomes  
• Identify measures  
• Identify prescriber outliers  
4. Do  
• Review measure definitions  
• Gain approvals  
5. Check  
• Consumers age 18 and under prescribed with at least one stimulant by age group and by gender  
• Consumers under 5 prescribed one or more psychotropic medications  
• Consumers prescribed with 4 or more psychotropic medications by age group and by gender  
6. Act  
• Apply interventions designed to improve safe prescribing practices  
7. Next Steps  
• Plan analysis for prescriber outliers  
• Identify baselines and targets  
• Identify and document possible interventions  
• Gain Approvals  
• Collect data  
• Analyze post-intervention data  
• Compare against baselines  
• Explain and/or interpret actual vs. baselines  
• If applicable, document sustainability of quality improvement (given appropriate passage of time)  
• Identify next possible intervention  
• Or close out and identify another opportunity  

Dr. Vigil asked for a progress presentation in Spring of 2009. Ms. LaCouture said that a Spring presentation was definitely doable.

Refer to Handout - Bill Belzner briefed the Collaborative on the Fiscal Year 2009 BHSC Medication Fund Report.

A MOTION was made by Pam Hyde that all consumers currently receiving medications from this funding source must have a written care plan that transitions them from this source to alternative funding sources, and ensures continuity of other support systems, as appropriate. VONM will attempt to find alternative funding for medication for those currently supported by the medication fund. VONM will request approval from the CEO to spend more than 30% of the funds per quarter.

ValueOptions New Mexico (VONM) will work with the CEO or designee to conform to (or modify, as needed)
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<td>Public Input</td>
<td>the requirements of the original policy directive. VONM shall expend value added, non-entitlement funds to continue medications for those individuals who have no other source of funding and who are at risk of homelessness, in-patient admission, or incarceration. The Motion was SECONDED by Betty Sparrow Doris and was PASSED unanimously.</td>
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<td>Regina Roanhorse-</td>
<td>Regina gave the Collaborative members a copy of the Project Trust Report and Recommendations for Enhancing the Well-Being of Native American Youth, Families, and Communities. The report was written by a core working group of Project TRUST members, who represent a diverse array of organizations involved with Native American youth and their families. The report was funded by the New Mexico Department of Health Office of School &amp; Adolescent Health as part of a suicide prevention initiative. She would like to be placed on the Collaborative’s future agenda for a presentation of the project and asked that the Collaborative continue to support LC15 funding.</td>
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<td>Ben Tafoya-</td>
<td>Mr. Tafoya commented on the Cultural Competency report and stressed that it needs to be cleaned up. He said that he tried to participate but indicated that the plan did not reflect the diversity of the people. He also mentioned that we need to help people feel good about them selves.</td>
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| Elizabeth Mosley- | Mrs. Mosley commented on the following:  
- Education  
- Technical age  
- Public Service  
- The importance of the LC15 budget  
- Children  
- Invited the Collaborative members to visit the new casino  
- Thanked Alvin Warren for his participation with the Navajo nations  
- Thanked the Collaborative for supporting Native American needs  
- Veterans  
Mr. Mosley felt that there is a serious concern of early childhood prevention and asked that we all support the kids. |                                 |
| Executive Session | Dorian Dodson announced that due to increase concerns about State General fund availability in the last half of FY09 and FY10, The Behavioral Health Collaborative has voted to postpone selection of a bidder with whom to enter contract negotiations. A final decision will be made subsequent to receipt and review of updated budget information in early to mid-December. This decision may require new Best and Final Offers from the bidders. |                                 |
| RFP/Contract | MOVED AND SECONDED to go into Executive Session to discuss the Contract and Request for Proposal. |                                 |
| Open Session | There being no further business, the meeting adjourned at 5:10 p.m. |                                 |
| Adjourn | | |