REQUIREMENTS FOR VOTING MEMBERS OF THE BHPC STATUTORY SUBCOMMITTEES

PART A:

Representation [Of the twenty-five available voting seats on each sub-committee, one seat shall be set aside for each Local Collaborative. See BHPC Bylaws, Article V. B, (i).]

1. The BHPC statutory subcommittees shall hold a voting slot for each of the duly elected representatives of the 18 local collaboratives (LCs).

2. Each LC shall elect one representative and one alternate for each of the following subcommittees: ADULT, SUBSTANCE ABUSE, MEDICAID, NATIVE AMERICAN AND CHILDREN / ADOLESCENTS.

3. A BHPC member can be a voting member of a subcommittee as one of the seven non LC representatives or as the LC representative. The LC is not required to elect the BHPC member as its designated representative.

4. The primary voting representative must be a consumer or family member. The alternate can be a non-consumer/ non-family member. A non-consumer/non-family LC representative may serve at the pleasure of the BHPC Chair in the absence of a consumer/family member.

5. Each chair or point of contact of the local collaborative shall submit the names of the representatives in writing to the Behavioral Health Planning Council Coordinator by June 30. The exception to this rule is for Fiscal Year 2010 – the deadline for submitting names is August 15, 2009. If an LC has not identified a representative by August 15, the LC may submit a name at any time to the BHPC Chair, and that representative could be appointed until the end of the Fiscal Year.

6. That representative (and in his/her absence, the elected alternate) shall be a voting member in the subcommittees.

7. The local collaborative representatives shall be elected by their LCs to be a member of one or more of the subcommittees and represent the interests of his/her LC.

8. Each representative is required to report back to his/her respective local collaborative at their next LC meeting.

9. Representatives are appointed from July 1 to June 30. (This rule does not apply during FY10 due to the late implementation.)
PART B:

Local Collaborative Designation Form
BHPC Statutory Subcommittee Representatives

I, ________________________________, Chair / Point of Contact of LC ________, designate the following person(s) to represent our local collaborative on the BHPC statutory subcommittee(s) and hereby authorize their vote on our behalf. Appointed representatives will participate on the subcommittee meetings consistently and will report back to our LC.

The alternate representative(s) are also listed below.

For the Adult Subcommittee:
Primary Representative: ________________________________ (Consumer/Family Member)
Alternate: ____________________________________________

For the Children’s and Adolescents Subcommittee:
Primary Representative: _______________________________ (Consumer/Family Member)
Alternate: ____________________________________________

For the Medicaid Subcommittee:
Primary Representative: ________________________________ (Consumer/Family Member)
Alternate: ____________________________________________

For the Native American Subcommittee:
Primary Representative: _______________________________ (Consumer/Family Member)
Alternate: ____________________________________________

For the Substance Abuse Subcommittee:
Primary Representative: _______________________________ (Consumer/Family Member)
Alternate: ____________________________________________

Submitted to the BHPC Executive Committee on: ________________________.
Day, month, year