BHPC Executive Committee Meeting Notes – April 5, 2011
Teleconference Meeting in Santa Fe

(P=Present, E=Excused, A=Absent)

Notes prepared by Letty Rutledge

<table>
<thead>
<tr>
<th>ATTENDANCE</th>
<th>Jan</th>
<th>Feb</th>
<th>March</th>
<th>April</th>
<th>May</th>
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<tbody>
<tr>
<td>Chris Wendel, Chair</td>
<td>Chair</td>
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<tr>
<td>Susie Kimble</td>
<td>Vice-Chair</td>
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<tr>
<td>Pamela Holland</td>
<td>Consumer Representative</td>
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<td>Robinson Tom</td>
<td>Native American Representative</td>
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<tr>
<td>Cheri Nipp</td>
<td>Provider Representative</td>
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<td>Santiago Rodriguez</td>
<td>Advocate Representative</td>
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<tr>
<td>Jeff Tinstman</td>
<td>Chair Children’s SC/CYFD</td>
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<td>Susie Trujillo</td>
<td>Co Chair Children’s SC and Family Member Representative</td>
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<tr>
<td>Donna Kipp</td>
<td>Co Chair Native American SC</td>
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<tr>
<td>Karen Meador</td>
<td>Chair Adult SC/BHSD</td>
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<td>Carol Luna-Anderson</td>
<td>Co Chair Adult SC</td>
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<tr>
<td>Kim Carter</td>
<td>Chair Medicaid SC/HSD</td>
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<td>Gail Falconer</td>
<td>Co Chair Medicaid SC</td>
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<td>Substance Abuse SC Chair/DOH</td>
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<td>Substance Abuse Co-Chair</td>
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Staff: Letty Rutledge, Joyce Gonzales

AGENDA ITEMS DISCUSSED:

ANNOUNCEMENTS:

ACTION:

- **EXECUTIVE MEETING MINUTES** - Jeff Tinstman made motion to approve minutes and Gail Falconer 2nd the motion. All approved.
- **DRAFT OF PLANNING COUNCIL MINUTES** – Gail made motion to approve and Jeff Tinstman and Pamela Holland 2nd the motion and all approved.

Statutory Subcommittee Updates

Updates were provided on each of the subcommittees by the chairs or co chairs.

**NASC**
- Letty reported that the new Secretary for IAD is Author Allison. BHSD staff is scheduling a meeting with him to brief him on the NASC.

**CASC**
- Decided not to send “Value Added Services” Letter of Concern to the Collaborative. Will focus on next year’s Strategic Priorities
- Discussion of Legislative Updates
- Jana Spalding reported on RFP for Community Reinvestment
- CAT’s voted to be part of Subcommittee team; CAT’s will have a permanent agenda item to report on LC issues

**A/SA-SC**
- General Discussion on what the Adult and Substance Abuse Subcommittee should focus on
- Work on Strategic Priorities
- Need to have discussions on Substance Abuse and Mental Health Issues. What are the most serious issues and how to take them on?
Medicaid
- Legislative updates presented by Karen Meador,
- Telehealth PowerPoint presentation by Dwight Holden, OptumHealth
- Discussion on Strategic Priorities
- Created a workgroup regarding Waiver Options
- MAC meeting will be May 2nd at Plaza San Miguel
- Child abuse prevention month is April, new phone number to report child abuse. 855-333-SAFE

Ad Hoc Subcommittee Updates
Finance:
- Carol Luna-Anderson presented Updated Budget Variance
- 75% of funding has been spent –
- Discussion on having a Business Planning Meeting for subcommittee chairs and co chairs
- Workgroup created to discuss the RFP’s on Community Reinvestment. Volunteers are Cheri, Gail, Susie Kimble, Pamela Holland, and Chris.

Policies and Procedures:
- Time to review Policy and Procedures
- Three 1-hour meetings should be sufficient
- Volunteers are Judy Bonnell, Gail Falconer, Jeff Tinstman, Woods Houghton and Chris.

Meeting dates and time will be set up by Chris.

Updates
Collaborative
- Collaborative reports to be sent by Letty
- Collaborative reports to be submitted 2 weeks prior to Collaborative meeting
- Good news – All 18 LC’s sent reports to present to Collaborative
- Bad news – No Subcommittee reports were sent
- Quick Decision – Co-chairs will write the minutes and subcommittee reports
- Suggestion that job description for Co-chairs be added to Policies and Procedures
- New meeting dates for BHPC and Collaborative (See attached BHPC Calendar)

CALENDAR OF BHPC MEETINGS
- Tentative BHPC Meetings 3rd Wednesday of the Month - Quarterly Meetings
- ◊ June 15, September 21, December 14 — Time: 9am—3pm
- Possible Video Conference sites (Human Services Dept):
  - Host Site 1: Santa Fe, HSD/BHSD 37 Plaza la Prensa, 87507 or
  - Host Site 2: 1015 Tijeras Drive NW, Albuquerque
  - ◊ Alamogordo CSED, 2000 Juniper Dr
  - ◊ East Las Cruces ISD, 2121 Summit Ct., Las Cruces, NM 88011
  - ◊ Silver City CSED, 3088 32nd St Bypass Rd, Suite B
  - ◊ BHPC Executive Committee - 1:30 pm to 3:30 pm
  - Elected officers, statutory subcommittee chairs and co-chairs
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- 1st Wednesday of the Month—teleconference for Members
- May 4, Jun 1, Jul 6, Aug 3, Sep 7, Oct 5, Nov 2, Dec 7
  - BHPC Finance Committee— 9:30 am -11:00 am
  - Meets the 2nd Tuesday of every month.
- Apr 12, May 10, Jun 14, Jul 12, Aug 9, Sep 13, Oct 11, Nov 8, Dec 13
- Statutory Subcommittee Meetings - 10:00 am - 5:00 pm
- Adult & Substance Abuse SC (10am-1pm) and Children’s and Adolescents SC (2:30 pm-5:00 pm)
- Apr 19, May 17, Jun 21, Jul 19, Aug 16, Sep 20, Oct 18, Nov 15, Dec 20
  - Native American Subcommittee (NASC) meets 9am-12pm:
- To Be Determined Apr 22, May 27, Jun 24
  - Medicaid Subcommittee meets Quarterly 1pm-2:30pm:
- Jun 21, Sep 20, Dec 20
  - Purchasing Collaborative -1:30 pm- 4:00 pm (TENTATIVELY)
- April 14, July 14, October 13, January 12
  - Subcommittee and Local Collaborative Reports due to
  - Purchasing Collaborative - June 30, September 29, December 29
  - (send reports to Joyce Gonzales - Joyce.Gonzales@state.nm.us)

- For Local Collaborative meetings in your community, please contact Sam Baca at (505) 476-9293 or Sam.Baca@state.nm.us

Strategic Priorities
- Instructions on how to submit to Collaborative
- Possibly submit to Executive Collaborative Members
- Health Care reform- should we create a “common pitch package”?

Other:
CSA Consumer Rep
- CSA consumer rep should be attending CSA workgroup meeting and has not attended
- Mark Simpson was asked to be Planning Council rep to CSA workgroup
- Need to ask Mark if he has been given meeting information to attend; If Mark has chosen not to participate then a new rep needs to be chosen
- Judy Bonnell has been attending as BHPC family member representaive

SC Business Planning Meeting
- Planning stages are beginning

Memorials
- Karen Meador will send out a document stating bills were passed and signed by the Governor.
• Friday, April 8th is the deadline for Governor Martinez to sign bills
• Linda Homer scheduled a meeting with Chris, Karen and other key individuals to talk about a “game plan” surrounding memorials

BHPC Size
• Governor wants smaller councils
• BHPC will very likely be reduced to 20 members
• BHPC proposes 7 State Proxies, 6 Persons from each region (must be consumers, family members or advocates), 7 At Large Members (can be consumers, family members, advocates and providers)
• Not more than 49% providers or state workers

May is “Mental Health Month”

Jeff made motion to adjourn Pamela second the motion. Meeting adjourned at 3:15 pm