BHPC Executive Committee Meeting Notes – December 1, 2010
Teleconference Meeting in Santa Fe

(P=Present, E=Excused, A=Absent)

Notes prepared by Letty Rutledge

<table>
<thead>
<tr>
<th>Attendance</th>
<th>August</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
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<tbody>
<tr>
<td>Chris Wendel, Chair</td>
<td>Chair</td>
<td>P</td>
<td>P</td>
<td>P</td>
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<tr>
<td>Susie Kimble</td>
<td>Vice-Chair</td>
<td>P</td>
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<tr>
<td>Pamela Holland</td>
<td>Consumer Representative</td>
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<tr>
<td>Robinson Tom</td>
<td>Native American Representative</td>
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<tr>
<td>Cheri Nipp</td>
<td>Provider Representative</td>
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<tr>
<td>Santiago Rodriguez</td>
<td>Advocate Representative</td>
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<tr>
<td>Jeff Tinstman</td>
<td>Chair Children's SC/CYFD</td>
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<tr>
<td>Susie Trujillo</td>
<td>Co Chair Children’s SC and Family Member Representative</td>
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<tr>
<td>Lisa Marie Gomez</td>
<td>Chair Native American SC/ IAD</td>
<td>E</td>
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<tr>
<td>Sherrick Roanhorse</td>
<td>Co Chair Native American SC</td>
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<tr>
<td>Donna Kipp</td>
<td>Chair Adult SC/BHSD</td>
<td>P</td>
<td>P</td>
<td>E</td>
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<tr>
<td>Karen Meador</td>
<td>Co Chair Adult SC</td>
<td>P</td>
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<tr>
<td>Douglas Fraser</td>
<td>Chair Medicaid SC/HSD</td>
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<tr>
<td>Kim Carter</td>
<td>Co Chair Medicaid SC</td>
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<tr>
<td>Gail Falconer</td>
<td>Co Chair Medicaid SC</td>
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Staff: Letty Rutledge, Joyce Gonzales

Action Items
- November minutes were approved.
- BHPC minutes from September 15 approved.
- CYF Involvement Guidelines – The name of document has been changed from “Standards” to “Guidelines” based on feedback received from the Collaborative. One person abstained from voting due to this change in the language. All other approved the document. Entire BHPC will vote electronically. Overview will be presented at the December 15 BHPC meeting.

AGENDA ITEMS DISCUSSED:

Statutory Subcommittee Updates
Chris reminded the Chairs and Co-Chairs that they may submit mini monthly reports as part of the Council’s report to the Collaborative.
All of the subcommittee meetings will be videoconferenced in December, including the NASC.

Updates were provided on each of the subcommittees by the chairs.

NASC
- Sherrick Roanhorse will take over as the proxy for the Chair of IAD with Lisa Marie’s departure beginning at the next NASC meeting on December 17.
- Finished Strategic Plan and now have to come up with ideas how to accomplish issues with no funding
- Will conduct teleconference and videoconference meetings in light of high expenditures related to reimbursements for mileage.
- Letty can approve/disapprove reimbursements for both the BHPC funds and the BHSD special funds.
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CASC
- The LC CATS provided updates on the work LCs are doing
- CAT Team will start helping LC’s so that the work of the CASC has more voice at LC meetings
- Updates were given from each of the workgroups
- CSA updates will become a regular agenda item

A/SA-SC
- Creating a workgroup to come up with plan to decide how to cover all issues (Dec. 10th)
- Data for subcommittees- Karen will see what data is reliable to give to LC’s

Medicaid
- No Report
- Has meeting on December 14th
- Request to be sent to MAC board by Chris to see about getting Planning Council member on board.

Ad Hoc Committee Updates
Finance: Report was shared. The committee meets on the 14th to make decisions on whether co chairs will be reimbursed to travel in person to Santa Fe; subcommittee chairs will be asked to keep track of their monthly expenditures.
Request: Cost of purchasing wireless microphone for softspoken individuals who can’t be heard through the ceiling microphones. Letty will get an estimate.

Housing Leadership Group: No Report

Block Grant: No Report

LC- BH Day: Planning is still underway. The deadline for STARs is December 15th.

PEER: No Report

INCIDENT RESPONSE PROTOCOL TASK FORCE
- Work in Progress; Send out to Planning Council for review
- Form Developed and approved by Committee

TRANSITION PROCESS:
- Processing Letter to Governor and Transition Team
- Send new Secretary Appointments information regarding Planning Council