Notes Executive Committee Meeting – July 3, 2013

Present: Chris Wendel; Lisa Trujillo; Erica Padilla; Kim Carter; Carol Luna Anderson; Judy Bonnell, Secretary Allison; Woods Houghton; Letty Rutledge
Excused: Karen Meador; Cindy Collyer; Gail Falconer; Susie Kimble
Absent: Robinson Tom

ACTION:
AGENDA – Judy moved to approve; Kim seconded; all approved
Chris added collaborative report under “Other”.

MINUTES EXECUTIVE COMMITTEE JUNE 5, 2013 – No minutes available.

BYLAWS
• Regarding the co chair; the co chair must be a member of the Council; will start tracking BHPC members on the SCs to see how active they are; for the NASC, discussion about the co chair being a native, but no decision has been made; although, if NASC members don’t want to elect a non native person, they don’t have to.
• Regarding representation - BHPC members must self identify; addressed in the P&Ps.
• Addressed some typos; can change typos as long as the intent is not changed.
• When we open the bylaws, all members must be asked if they want to make any changes to the bylaws; request was made in April to the BHPC and no requests were made.
• Don’t have to open the by laws for now.
• After some discussion, EC members felt it ok not to make changes.

POLICIES & PROCEDURES FY 2014
After today’s approval, Letty will send to the full BHPC for vote at the July 24 meeting.
EC went over all the changes point by point.
Under self disclosure for the EC, need to add the part about the block grant specifications – Action: Letty will send out email to folks.
Would like to be able to fill multiple roles for the EC; Need to make sure the BHPC is composed of 51% consumers and family members; Action: Letty will identify how the Block Grant regulations define consumers and family members.

Excused absences: No discussion.

SC participation – no discussion.

Lost minutes – change language to read that meetings from any BHPC meeting instead of just BHPC.
Motion to accept change made by Secretary Allison; 2nd made by Judy Bonnell. All voted aye to approve.
Action: Letty – will send out P&P by July 10th to BHPC;

REMINDERS / ANNOUNCEMENTS:
TRAINING MEETING: SEPTEMBER 19TH, DOUBLETREE HILTON; Letty will ask Michelle Gleason, MH Block Grant project officer if a SAMHSA rep could participate in the training instead of or with the contractor.

REQUEST FOR NEW BHPC MEMBERS - 51%
Follow up on Claire Leonard? Action: Letty will send email asking Claire to submit letter of resignation.
STATUTORY SUBCOMMITTEES:

NA-SC  SECRETARY ALLISON
Deputy Secretary Duffy has been coordinating and facilitating meetings;
Has been meeting with LC15 reps, with Healing Drop In center which is interested in becoming stronger in the LC15; no activity in LC17; First nations very involved in ABQ; works closely with Indian Health Center; working with Farmington Indian center; NASC Summit will take place Oct 11 at Route 66 Hotel and Casino – a lot of interest.

CA-SC  ERICA
Working on selecting priorities at last few meetings;
Asked the group for suggestions on how to move the priorities into action and how to choose priorities;
Chris asked what CYFD would like the committee to do; Lisa suggested that the committee could offer ideas/concerns/give advice to the Collaborative; Lisa is trying to set up meeting with Diana to talk about the BHPC and the collaborative roles. Action: Letty will send email to Chris, Lisa and Erica to brainstorm about sc activities.

A / SA / M - SC  KIM
Kim gave an update on the last meeting; which had much to do about integration of services; Centennial Care FAQs have been published on the HSD website; Kim has moved into a new position at HSD and her program manager position has been posted; she will help new person transition for that role which will include working with BHPC.

MAC UPDATE  CAROL
Next meeting July 14th.

AD HOC SUBCOMMITTEES:

FINANCE  CAROL
FY 13 SURPLUS
BHPC has expended its FY13 funding; OHNM funding is still there. Chris motioned to approve FY14 BHPC budget; Woods seconded; all approved.

CHANGES  LISA
Lisa has put this committee on hold; would like to continue to help people understand the changes in insurance and Medicaid.

UPDATES:

MAPPING  CHRIS
NEW AD HOC SSRD REVIEW SUBCOMMITTEE
Members of the committee are presenting to the LC Alliance on July 9th about how to get data from LCs. Issues with the website – working on fixing them; working on how to work with other agencies that have resource directories on line.

Collaborative meeting was rescheduled to August 15th. Still have time for LCs and SCs to submit reports.

Recent articles about fraud and abuse – Chris and Lisa are ready to help if they can to address continuity of care at community levels.

OTHER:
BHPC MEETING AGENDA - 7/24/13 – REVIEW – went over the agenda to confirm topics;
Block Grant Review team - Send email to BG team to make sure they got their checks.

Susie K will send questions addressed to MCOs to Chris, Lisa, Kim – then to me – then to the BHPC and MCOs

**MCO RSVP UPDATE**
**WRITTEN QUESTIONS**

**LETTY – 3 so far!**
**SUSIE will compile list**

Karen suggested moving the EC meeting to Tuesdays – Item will be put on agenda for August 7th EC meeting. Woods moved to add changing the EC venue on the next EC agenda, chris seconded; item will be considered at the next meeting.

Regarding SM102 – the task force is seeking consumer representatives to participate; asking for rep from the BHPC and the SCs; Action: Letty will send email asking for volunteers – interested persons will be asked to submit names and a short paragraph on why they are interested to participate on the subcommittee. Names will be submitted to the EC for their consideration.

Flyer was shared regarding the President’s conversation on mental health meeting taking place in Albuquerque. EC requested additional information; **Action: Letty will send out email.**

Meeting convened at 2:10;